

# Providing your evidence and biometrics

## Learn about how our service is changing

To complete your application, you will need to make arrangements to provide your evidence and biometrics (fingerprints and facial photograph).

If you choose our new service, you will need to book an appointment with our commercial partner to provide your biometrics. You will be able to upload copies of your evidence on our commercial partner's website, or you can take your evidence to your appointment to be scanned and uploaded by our commercial partner (there may be a charge involved). With the new service, there are additional options that you can choose to buy to help improve the process.

You can [find out more information here](#).

If you choose our existing service, you will need to post your evidence, or you may be able to book an appointment at a premium service centre.

## Check available locations

The new service is currently only available in certain locations. [View the full list of locations and opening times](#) and make sure you are able to attend an appointment if you want to use the new service.

Select which service you want:

☒ New service

☐

Confirm that you have viewed the full list of [locations and opening times](#) offering the new service and that you are able to attend an appointment

☐ Existing service

You will not be able to switch to the other service after you have paid for your application.

Save and continue

**BETA** This is a new service - your [feedback](#) will help us to improve it.

1. Start 2. Application 3. Finance 4. Documents 5. Declaration **6. Pay** 7. Download and print

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Select which service you want:

- ☐ New service
- ☐ Existing service

You will not be able to switch to the other service after you have paid for your application.

**Save and continue**

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1. Start 2. Application 3. Finance 4. Documents 5. Declaration 6. Pay 7. Further actions

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## Choose a service

Select a service from the options below. You will not be able to change this after you have submitted your application.

- ☐ **Standard service : pay 2408.20 GBP**, most people get a decision within 6 months after attending their biometrics appointment
- ☐ **Super Priority : pay 3018.20 GBP**, most people get a decision on the next working day after attending their biometrics appointment

The amount you pay for each service option includes the 19.20 GBP biometrics enrolment fee for each applicable person on this application.

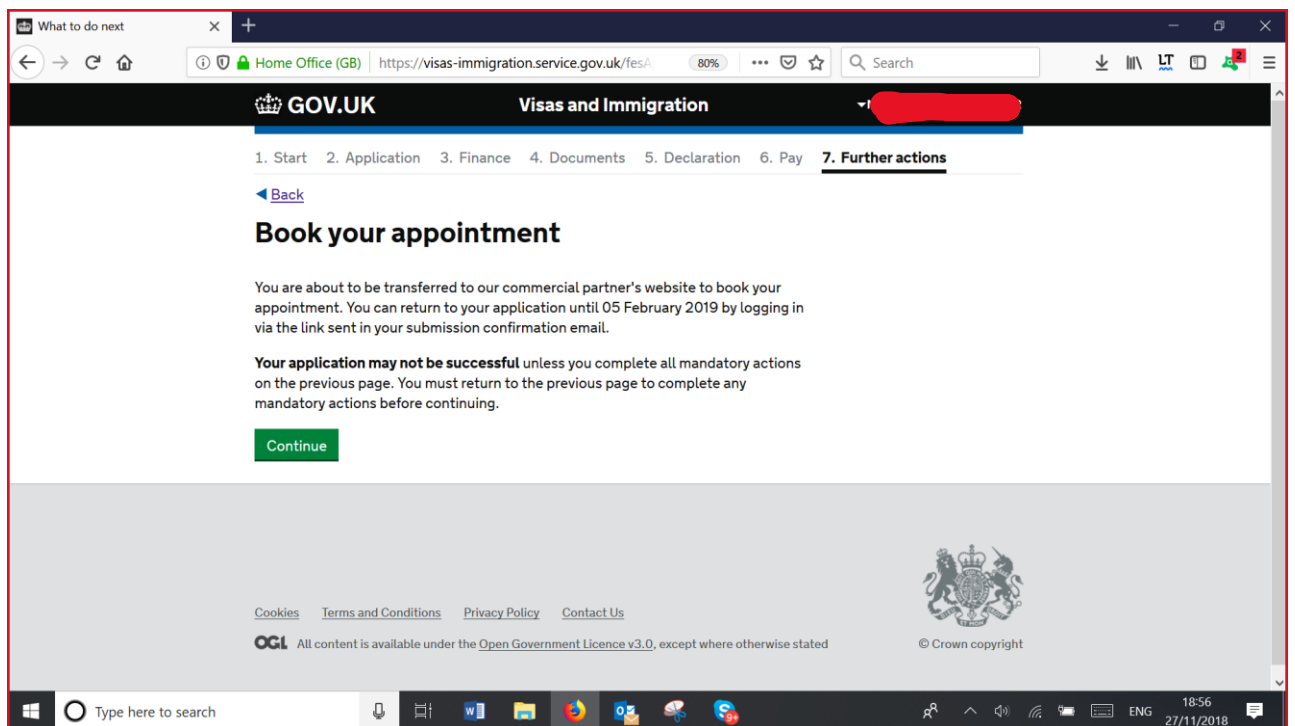
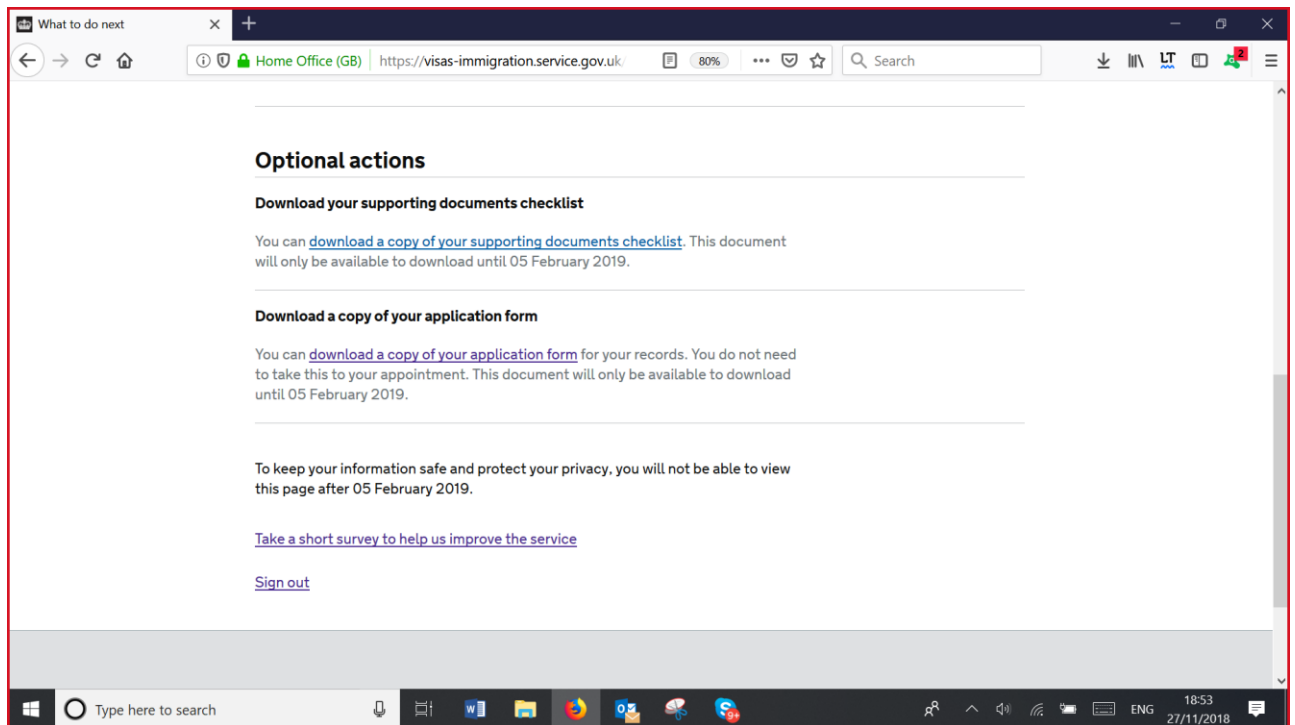
UK Visas and Immigration will contact you if it will take longer to process your application.

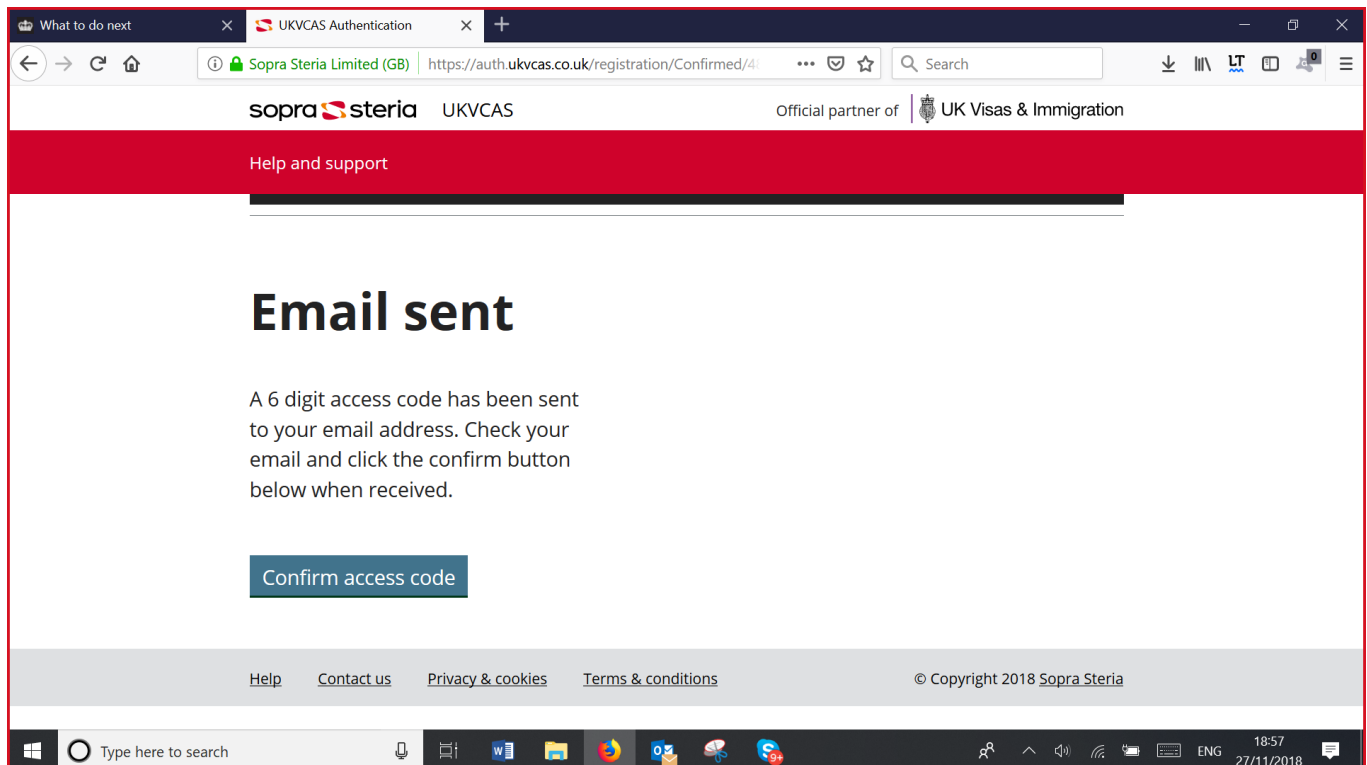
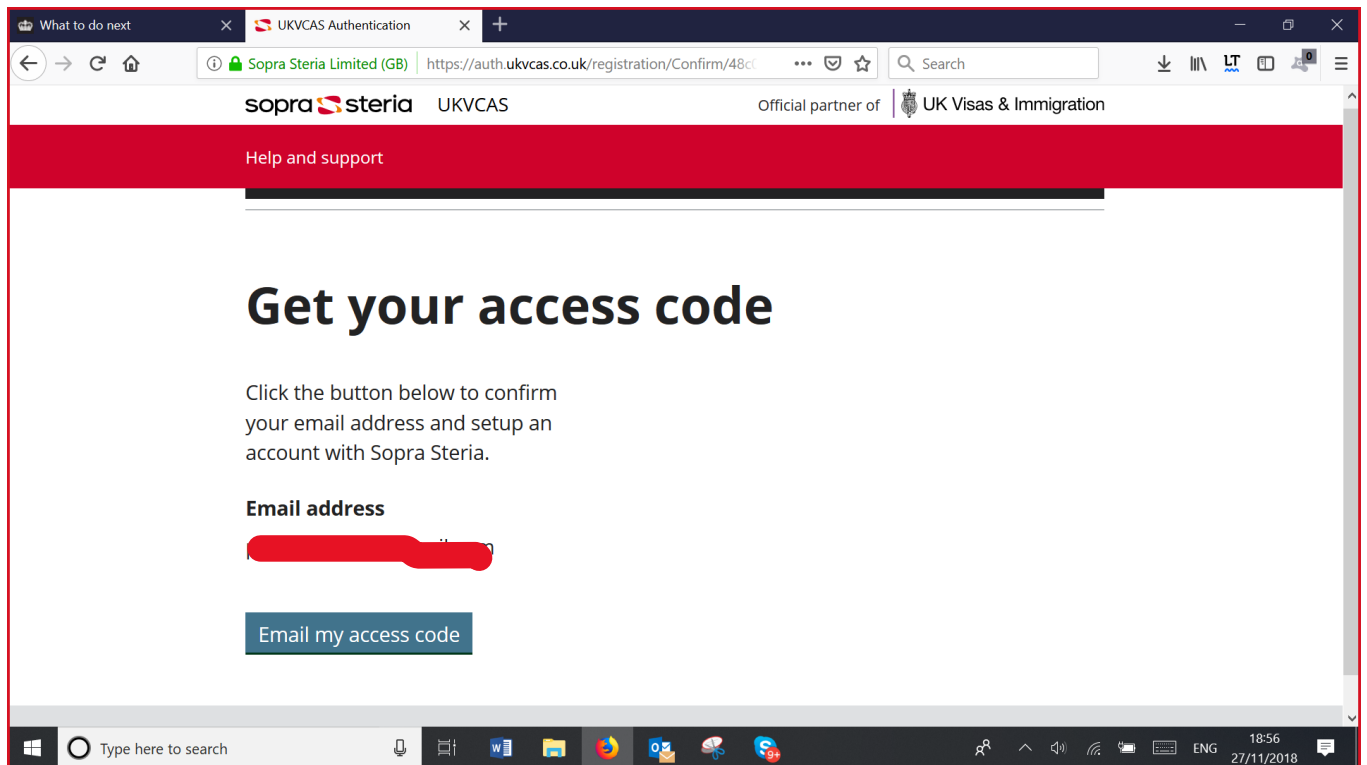
Save and continue

The screenshot shows a web browser window with the URL <https://visas-immigration.service.gov.uk>. The page title is "What to do next". The navigation bar shows steps 1 through 7, with "7. Further actions" highlighted. The main heading is "Further actions you must complete". Below this, a warning states: "There are some more actions below that you must complete. Your application may not be successful if you do not complete the mandatory actions." The section "Mandatory actions" lists two tasks:

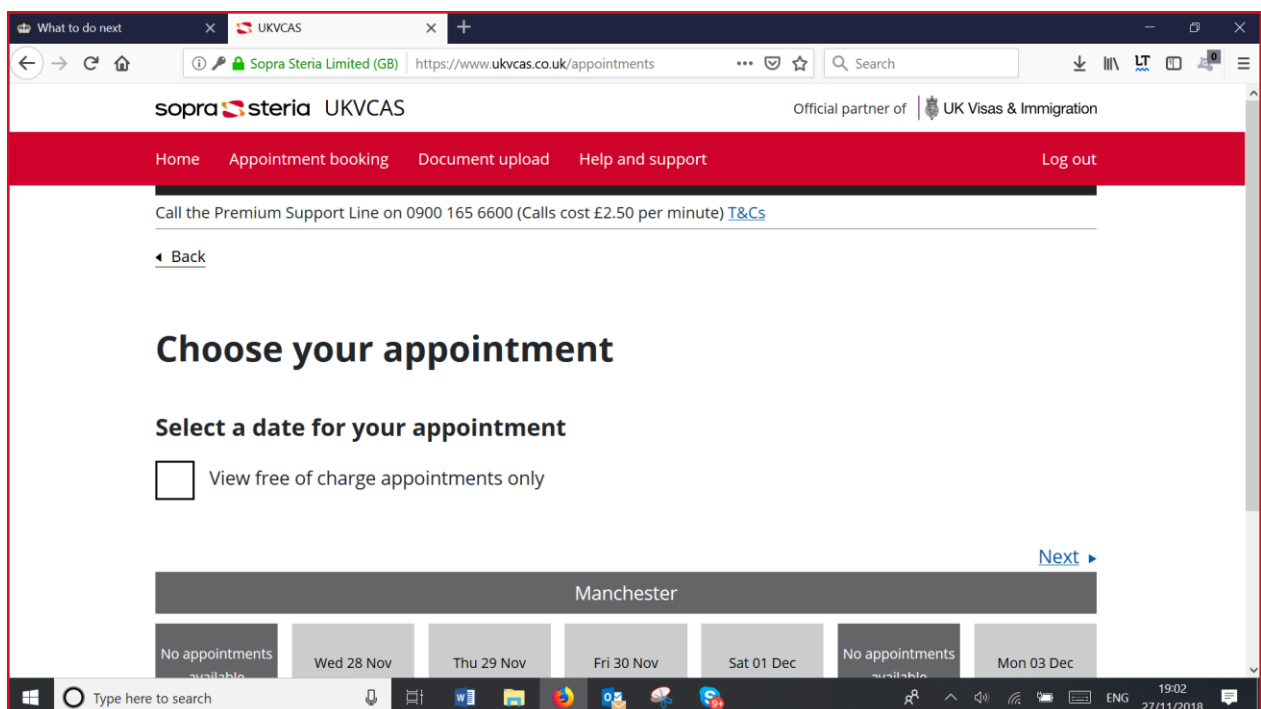
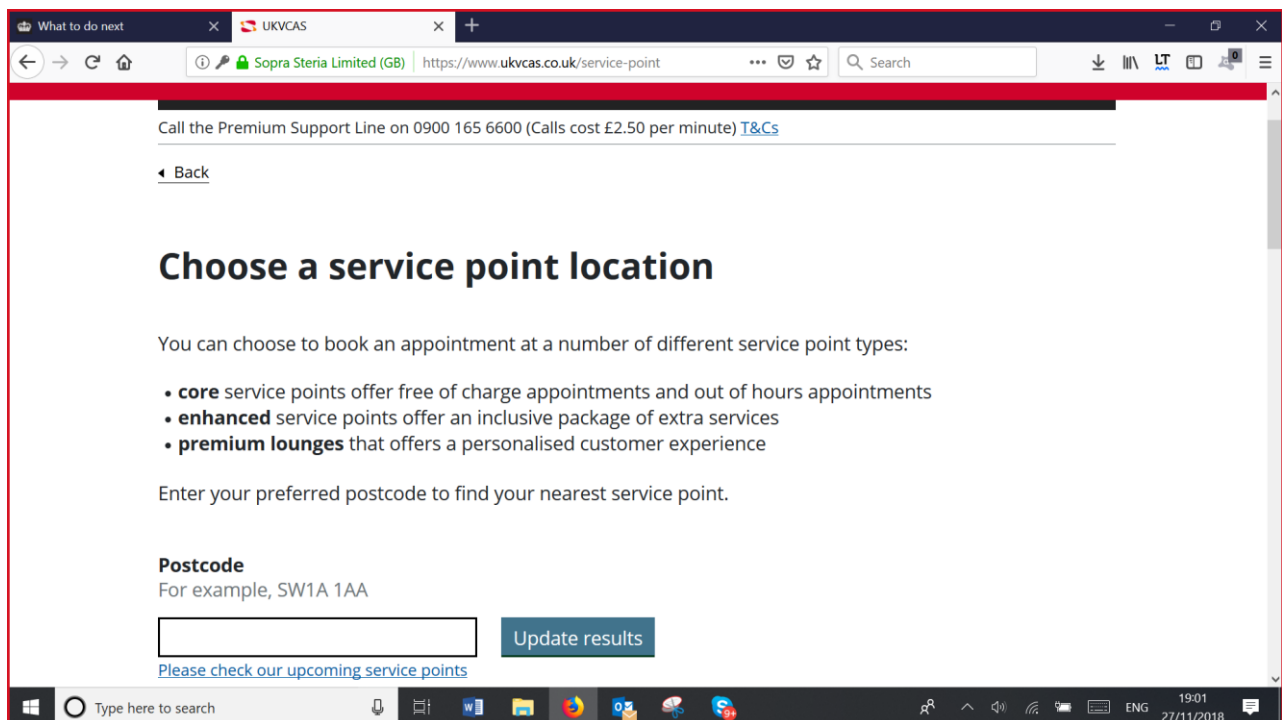
- Download and sign the family declaration form**: A green button labeled "Download declaration form" is next to it. The text below explains that the form must be signed and included with documents, and is available until 05 February 2019.
- Attend an appointment to provide your documents and biometrics by 29 January 2019**: A green button labeled "Book appointment" is next to it. The text below explains that an appointment must be booked and attended by 29 January 2019, and that a reminder will be sent 15 working days before.

At the bottom of the list, a note states: "If you are under the age of 16, you must be accompanied by the responsible adult named on your application. You must both bring an acceptable form of ID. [Find out more information here.](#)"









What to do next x UKVCAS x +

Sopra Steria Limited (GB) https://www.ukvcas.co.uk/appointments

View free of charge appointments only

[Next >](#)

Manchester

No appointments available	Wed 28 Nov	Thu 29 Nov	Fri 30 Nov	Sat 01 Dec	No appointments available	Mon 03 Dec
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**Select a time for your appointment**

Once you reserve an appointment, you will have 30 minutes to complete your booking before you're logged out. You will then need to log back in to make a new reservation.

Wednesday 28 November

09:30 £100.00	10:00 £100.00	11:00 £100.00	12:00 £100.00
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Type here to search

19:03 27/11/2018

What to do next x UKVCAS x +

Sopra Steria Limited (GB) https://www.ukvcas.co.uk/checkout

## Checkout

Review your appointment details and order summary below to check they are correct.

### Appointment details

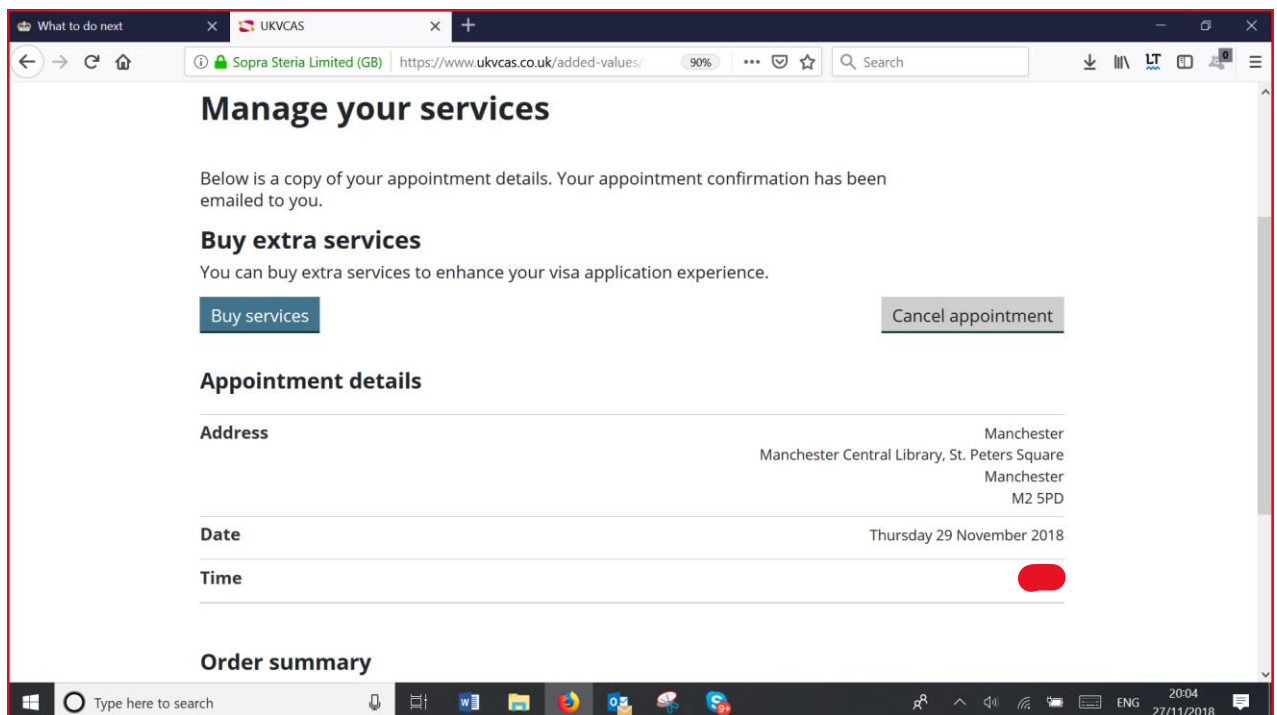
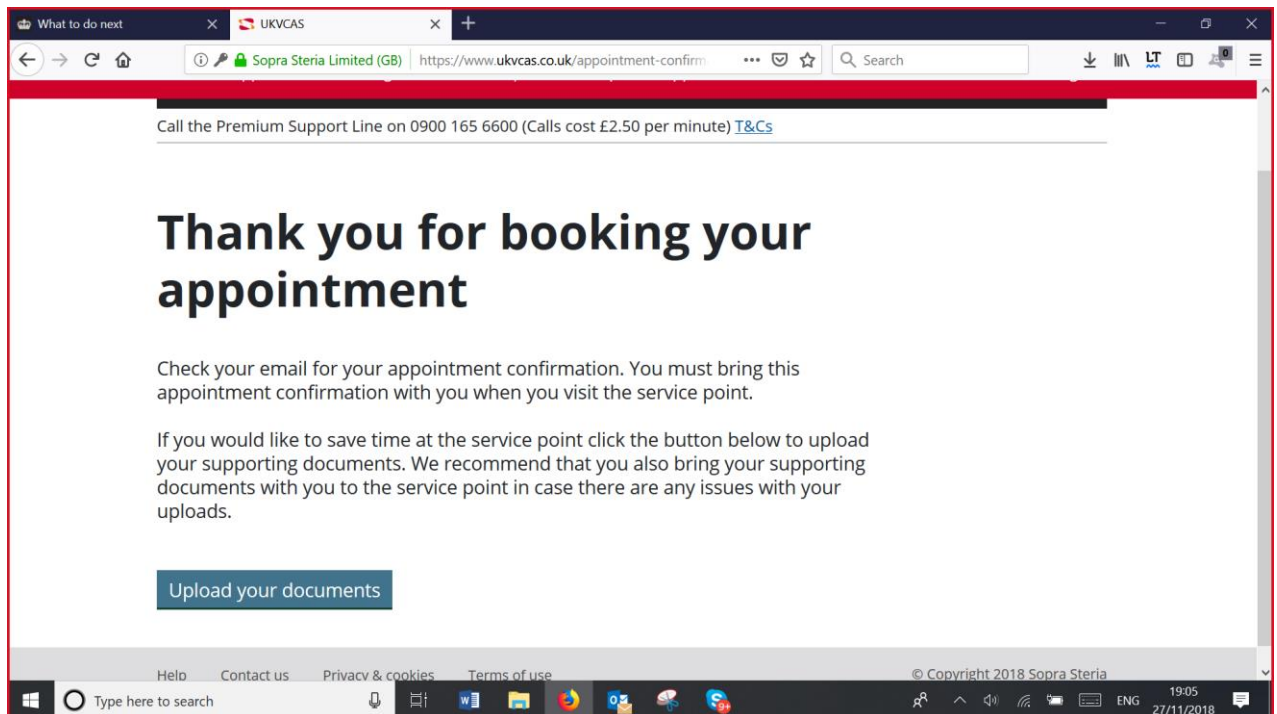
Address	Manchester Manchester Central Library, St. Peters Square Manchester M2 5PD
Date	Thursday 29 November 2018
Time	

### Order summary

Subtotal	£0.00
VAT	£0.00

Type here to search

19:04 27/11/2018





What to do next x UKVCAS x +

Sopra Steria Limited (GB) | https://www.ukvcas.co.uk/documents

Home Appointment booking Document upload Help and support Log out

Call the Premium Support Line on 0900 165 6600 (Calls cost £2.50 per minute) [T&Cs](#)

## Upload your documents

To upload your supporting documents click on the upload documents link for each member of your group to access their document upload page.

### Visa applicants

Name	Action	Status
[REDACTED]	<a href="#">Upload documents</a>	

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Type here to search

What to do next x UKVCAS x +

Sopra Steria Limited (GB) | https://www.ukvcas.co.uk/documents/upload

## Documents for [REDACTED]

Below is a checklist for the documents you must provide. Please ensure that you:

- check the supporting document guidance on GOV.UK for your application route
- organise and upload your supporting documents in the correct categories below
- ensure you upload your files in PDF, JPG and PNG format only, no larger than 6MB per file

You must bring your original supporting documents with you to the service point.

### Mandatory documents for [REDACTED]

Below is a list of mandatory document categories for your application route. Please ensure that you provide a document in each of these categories.

Document Type	Status
---------------	--------

Type here to search

## Mandatory documents for [REDACTED]

Below is a list of mandatory document categories for your application route. Please ensure that you provide a document in each of these categories.

Document Type	Status
▶ Proof of Identity / Travel History	UPLOADED 1 FILE
▶ Proof of Application	UPLOADED 3 FILES

## Optional documents

Below is a list of optional document categories. Please ensure you read the supporting document guidance on GOV.UK for your application route before including documents in the below categories. For some applications routes, 'Optional' documents offer you the ability to provide evidence in a number of categories at your discretion to satisfy immigration rules.

Document Type	Status
▶ Other	UPLOADED 2 FILES
▶ Residence in the UK	UPLOADED 4 FILES
▶ Finances	UPLOADED 6 FILES
▶ Proof of Business	
▶ Life Events	UPLOADED 3 FILES
▶ Medical Information	
▶ Sponsors / Employment	UPLOADED 15 FILES
▶ Educational	UPLOADED 5 FILES

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[Home](#) [Appointment booking](#) [Document upload](#) [Help and support](#)

[Log out](#)

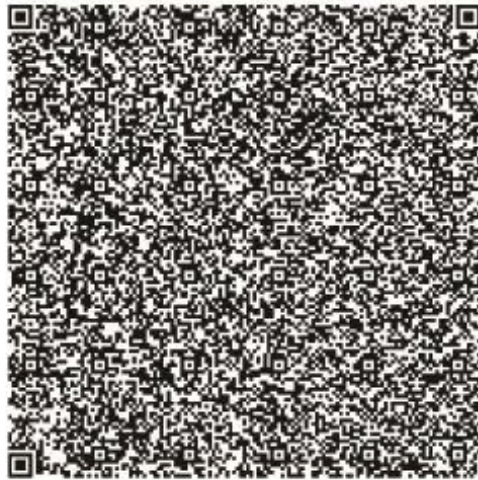
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## Upload your documents

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### Visa applicants

Name	Action	Status
[REDACTED]	<a href="#">View uploads</a>	39 FILES UPLOADED



## Appointment confirmation

[Redacted]

UAN: [Redacted]

**!** You must bring a copy of your confirmation to your appointment

### Appointment details

Service point address	Manchester Manchester Central Library, St. Peters Square Manchester M2 5PD
Date	Thursday, 29 November 2018
Time	[Redacted]
Special requirements/preferences	None
Additional services purchased	Normal appointment x 1

#### Immigration advice

Do you want advice on applying for your UK visa? Our advisers are accredited by the Office of the Immigration Services Commissioner (OISC).

For further information visit  
[www.ukvcas.com/immigration](http://www.ukvcas.com/immigration)



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 UK Visas & Immigration

From: **UK Visas & Immigration** <[hocommunications@communications.homeoffice.gov.uk](mailto:hocommunications@communications.homeoffice.gov.uk)>

Date: Wed, 28 Nov 2018 at 12:05

Subject: Home Office application

To: <[REDACTED]>



Dear MS [REDACTED]

Case ID: [REDACTED]

Thank you for your application to the Home Office. Your application has been received and is being considered.

It may take up to six months to make a decision on your case. If we are unable to process your application within six months we will tell you as soon as possible.

Our web page contains further information on our [service standards](#) and other information which may relate to your application.

Please note that this is an automated response confirming receipt of your application and does not accept responses. Please do not reply to this email.

If there is a change in your circumstances, we kindly ask that you only contact us using this link: <https://www.gov.uk/change-circumstances-visa-brp>

**Permanent migration team**

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UKVI SET(M) <UKVISETM@homeoffice.gov.uk>

To: [REDACTED]  
29 Nov at 15:14

Dear Ms [REDACTED]

I am pleased to confirm that your application for indefinite leave to remain has now been granted. You will receive your decision letter and biometric residence permit (BRP) in due course and these will confirm your immigration status.

If you hold a Biometric Residence Permit (BRP) because your leave has expired, or you were issued with a replacement you must now return it to the Home Office as it no longer valid. You should cut the card in half and post it in a plain, windowless envelope. If you are returning the BRP from within the UK then please send it to: BRP Returns, P.O. Box 195, Bristol, BS20 1BT. If you are returning the BRP from outside of the UK please send it to: BRP Returns, Home Office, Conference House, Conference Avenue, Portishead Office Park, Portishead, Bristol. BS20 7LZ. You may be subject to a financial penalty of up to £1,000 if you fail to return your old BRP.

If your BRP is lost, stolen or damaged you must tell the Home Office or risk a financial penalty. Details about reporting lost, stolen or damaged BRPs are on our website at: <https://www.gov.uk/biometric-residence-permits/lost-stolen-damaged>.

Thank you for using our super priority service.

Kind Regards

B Lloyd

Set M Manchester

UK Visas & Immigration

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And that is how the UKVCAS Manchester Core Centre looks like. A small place in a corner.

